



## **POSITION DESCRIPTION**

### **SCIENCE LABORATORY TECHNICIAN**

#### **ABOUT THE COLLEGE**

Victory Christian College is a Prep to Year Twelve College, which caters for individual needs and interests within a caring and disciplined environment. We provide a strong academic and diverse curriculum, which engages students and challenges them to achieve their best. At Victory, students are encouraged to develop a personal relationship with God and to understand that through this relationship, they have a life filled with purpose and promise.

Victory Christian College is a Christian organisation. It exists to advance the Christian religion through the provision of education and religious instruction, in a Christ centred environment in which the spiritual, academic, social and physical development of the individual can be fostered in harmony with the home and the church community.

We believe that the Bible, comprising the Scriptures in the Old Testament and New Testament, teaches the truth about essential beliefs of the Christian faith including who God is, who Humanity is, what the Gospel is and what response God requires from his people.

We believe that the ultimate meaning and purpose of life rests in Jesus Christ and His work on the cross. The College is a beacon of hope, built upon the foundation of the redeeming love of God through Jesus Christ.

The College plays an important role in the formation of students, at the invitation of their parents - in leading and nurturing them, spirit, mind and body, to lay hold of their unique purpose and potential in God's world, and to equip them for a life of fulfilment and significance. It is the aim of the College that graduating students will be transformational in their future callings and vocations.

The College is dedicated to continuous improvement and maintaining a high achieving learning environment. An expert and passionate staff implement a rigorous engaging curriculum, which enables and equips students to achieve academic success.

The well-resourced workplace at Victory has a strong and supportive team ethos. It allows staff to flourish professionally and personally and is characterised by encouragement, challenge and acceptance of the individual.

Our staff members share the College vision and are encouraged to continuously develop their own professional skills and faith, thereby being equipped to facilitate students' learning and personal growth.

#### **COLLEGE VISION**

Victory Christian College is committed to sharing Christ's love and pursuing academic excellence in a dynamic community, which fosters creativity and personal success.

Victory Christian College builds leadership, hope, compassion and self-discipline through a safe and nurturing environment.

#### **CHILD SAFE STANDARDS**

VCC is committed to creating and maintaining a child-safe and child-friendly environment, where children and young people are safe and feel safe. It is vital that we are diligent ambassadors for child safety as an expression of our Christian values and ethos.

Our approach to child safety, including our specific legal obligations, are detailed in our Child Safety and Child Protection Policies. All are available on the College Website:

<https://www.vcc.vic.edu.au/policies-and-publications>

6 Kairn Road, Strathdale, VIC 3550 (03) 5445 2600 admin@vcc.vic.edu.au

ABN 27 207 334 415 Reg. No. 1946

[www.vcc.vic.edu.au](http://www.vcc.vic.edu.au)

## POSITION DETAILS

Science Laboratory Technician: Full-time

Join a supportive and caring team at Victory Christian College, where your skills will support a quality science education within a workplace shaped by the College's ethos and Statement of Faith. This role involves assisting with laboratory preparation, equipment maintenance and safe science practices while working alongside experienced teachers in a collaborative and respectful environment.

## DESIRABLE SKILLS & QUALIFICATIONS

- Significant experience in a similar role; experience in schools will be highly regarded
- Recognised prior learning in the Science field; Diploma of Applied Science or equivalent qualifications will be advantageous
- Substantial knowledge and understanding of the Sciences, including chemical preparation and disposal
- Demonstrated excellence in organisational and interpersonal skills and the ability to prioritise workload and multi-task, while maintaining a high level of support
- Exceptional communication skills and an ability to deal with all members of a school community, maintaining confidentiality as required
- Ability to maintain the Register of Hazardous Substances and review Risk Assessment for all practicals
- A 'can do' attitude; Displaying flexibility, initiative and resourcefulness.
- Level 2 First Aid Qualification
- Current Drivers Licence
- Working with Children Check
- Anaphylaxis In Schools Certificate
- Asthma In Schools Certificate

## DUTIES

- Perform required tasks in preparation for Science practical classes, including:
- Preparation of chemical solutions and other laboratory agents according to recognized procedures and having regard to government safety regulations
- Under direction, trialling and conducting experiments, tests and other operations within the laboratory
- Conducting standard chemical and physical laboratory tests.
- Assist teaching staff with demonstrations and practical classes, consult with Science staff on their needs for practical work and maintain an efficient system for use and allocation of materials and equipment
- Assist in the development and implementation of operational guidelines and practices including safety guidelines. Advise and assist Science staff in the implementation of laboratory safety
- Maintain a safe chemical storage system in accordance with current hazardous chemical regulations. Dispose of hazardous materials including chemical residues, deteriorating stock and biological waste according to department regulations.
- Maintain specimen collections and assist with the care of animals and plants in accordance with government handling and prevention of cruelty regulations
- Keep an inventory and monitor levels of consumables, within the Science Learning Area. Order consumables and equipment for the Science Learning Area, liaise with suppliers and Sales Representatives and acquire quotes as requested.
- Assist with management and development of on-line science intranet resources as requested
- Maintain and/or repair equipment and facilities if deemed appropriate or arrange for maintenance and repairs to be completed by appropriately qualified personnel.
- Work with the Science Faculty Leader in the development and implementation of appropriate professional development programs for Science staff. Assist with the science budget and monitor expenditure.
- Clean and sanitise practical equipment, glassware and preparation rooms as required
- Following College Policies and Codes of Conduct
- Implement strategies that support a positive and Child Safe learning environment
- Other duties as required by the Principal.

## REMUNERATION

Time Fraction: Full-time 8.30am-4.30pm, Monday–Friday.

Award: Victory Christian College is a respondent to the *Educational Services (Schools) General Staff Award 2020* plus 12% Employer Superannuation contributions and other entitlements as listed under this Award. **Support staff salaries are paid at 10% above Award rates.** Staff may salary sacrifice additional Superannuation.

Classification: Level 5.2 Science Laboratory Technician \$73,338FTE.

## COMMENCEMENT DATE

As negotiated.

## APPLICATION PROCESS

Applicants are asked to submit the following:

- Completed application form <https://forms.gle/UWP6P2Fy5csY3Zng9>
- Letter of Introduction
- Current Curriculum Vitae
- The email and telephone contact details of four referees (two professional, two personal).
- Responses to the listed Key Selection Criteria

## KEY SELECTION CRITERIA

1. Self-motivated with an ability to work independently and to exercise initiative
2. Well-developed organisational skills
3. Demonstrated high-level interpersonal skills and experience working in a dynamic team environment
4. Expertise and experience in undertaking the duties as described above
5. Demonstrated Christian Faith and maturity and a high level of commitment to the Christian ethos and values of Victory Christian College.

## APPLICATION SUBMISSION

Applications close **Monday 16<sup>th</sup> February, 2026 at 9.00am.**

Applications to be emailed to [careers@vcc.vic.edu.au](mailto:careers@vcc.vic.edu.au)

## INTERVIEWS

Shortlisted applicants will be invited to attend an interview.

## INFORMATION RELEVANT TO THE ROLE

Please read these documents before submitting your application:

- [Conditions of Employment](#)
- [Victory Christian College Statement of Faith](#)